

# Cheltenham Secondary College -Instrumental Loan Agreement

There are certain conditions which must be met when students borrow an instrument from the College.

## **CONDITIONS OF LOAN**

1. Instruments must be returned in perfect condition in December
2. The students and parents are responsible for keeping the instruments in good working condition. (If there is a fault not caused by the student which needs repair, the College will look after it. Any such faults must be reported immediately)
3. The Insurance Unit of the Department of Education & Early Childhood Development does not cover musical instruments in all circumstances.

### **RISKS NOT COVERED are:**

- (1) Accidental breakage/damage
- (2) Accidental loss
- (3) Misuse, wear and tear
- (4) Mechanical breakdown
- (5) Fusion

**IN ADDITION, THEFT FROM TRANSPORT (private and/or public)** to and from College is **not** covered by the Department of Education & Early Childhood Development Insurance Unit.

**IF THE LOSS IS A THEFT** in which there does **NOT APPEAR** to be any sign of forcible entry, coverage by the Insurance Unit will only be considered in special circumstances.

**THEREFORE, DAMAGE TO AN INSTRUMENT** caused by the borrower must be paid for by the borrower.

4. Instrumental tuition and loan is undertaken for **a minimum of a full school year and refunds will be unlikely for students who withdraw**
5. Students must buy their own reeds and cork grease (clarinets and saxophones) valve oil (brass instruments) and rosin (string instruments)
6. Loan of instruments is for 12 months **only**. Continuing students must purchase their own instruments. Extensions of loans are only granted in exceptional circumstances if approved by the Instrumental Music Co-ordinator.

***Please note – a levy of \$120 is charged annually for instrument hire.***